



Office of Housing Services

**Single Room Wait List Application
2009-2010**

Date Received: _____

Time Received: _____

Student Information - Please Print Clearly

Name: _____	ID Number: _____
Current On-Campus Address: _____	CUA E-Mail Address: _____ Please note correspondence regarding this request will be sent to your CUA email address.
Telephone Numbers—indicate which is the best to reach you: Home/Summer: _____ Cell: _____ Work: _____	Alternate Address—please list a Summer address if you will not be on-campus: Street: _____ City _____ State _____ Zip _____ Email _____

Building Preference - Rank the following options, with #1 being your first choice. Please note: The majority of single rooms are available within suites and apartments in the Millenniums and Opus.

_____ Gibbons single	_____ Millennium apartment single
_____ Ryan single	_____ Millennium suite single
_____ Regan single (Honors)	_____ Opus suite single
_____ Caldwell single (Grad/Law all male)	_____ Seton single (Grad/Law all female)

Please read the following information carefully.

- Eligible individuals are those who already have a confirmed housing assignment.
- I understand that by submitting this application I am requesting a single room for the 2009-2010 academic year.
- I understand that if I have not already done so, I will be required to sign my Residence Hall and Dining Services Agreement when I submit this application.
- I am aware that if I wish to cancel my Wait List Housing Application, I may do so prior to receiving an assignment if I am not required to live on-campus. If I cancel after receiving an assignment, I will be able to request to cancel per the Housing Cancellation Policy and, if approved, will be charged the \$500 Housing Cancellation Fee.
- I understand that priority for my Wait List Application will be determined by the date I submit the application.
- I understand that an assignment will be offered to me using the preferences listed above. However, it is possible that an assignment may not be available within my preferences. I will receive 3 business days in which to accept the offered space. If I do not accept the first space offered, I may receive a second offer when the next single room becomes available. If I do not accept the second offer, my name will be removed from the wait list.
- I understand throughout the summer and academic year, assignments will be made on a space available basis and that I am not guaranteed a single. If I am assigned a single, official confirmation will be sent to me.

Student Signature: _____

Date: _____

Office Use Only—Please do not write below this line.

Eligibility		Application				New Assignment	
Current Hall		Date	Initials	Space	Accepted?	Hall	
				_____	_____		
					Y / N	Room	
Current Room					Y / N	Room Type	